



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
Virbhadra Marg, Rishikesh - 249203, Uttarakhand

**Date 17.10.2017**

**TERMS & CONDITIONS FOR VARIOUS POSTS OF GROUP 'A' & 'B' ON CONTRACTUAL BASIS**

**(Clinical Psychologist, Law Officer, Programmer (Data Processing Assistant), Assistant Administrative Officer & Legal Assistant)**

**1. Application Fee (Non-Refundable):**

- (i) General & OBC Candidates: Rs.3,000/-
- (ii) SC/ST/OPH/ Female Candidate: NIL

Application fee shall be paid along with application in following bank account through online mode ONLY (NEFT/BANK TRASFER, ETC.).

Account No. : 6189000100021295 (AIIMS RECRUITMENT ACCOUNT)  
IFS Code : PUNB0618900  
Bank Name & Branch : Punjab National Bank, Virbhadra Road, Rishikesh.

*Note: All candidates, who want to get benefit of reservation /age relaxation/exemption of fee, should enclose a copy of certificate issued by competent authority in support of their claim for reservation, exemption of fee and relaxation of age.*

**2. Last date for submission of Application (06.11.2017):** Duly filled-in application along with necessary documents as mentioned at Sr. No. 5 and proof of applicable fee should reach "**Recruitment Cell, All India Institute of Medical Sciences, Rishikesh (Uttarakhand)-249201**" on or **before 06.11.2017 at 5:00PM** through **Ordinary Post / Registered Post / Speed Post Only**. Application form sent through courier or by hand will not be entertained.

Application received after last date or incomplete in any respect or those not accompanied by documents/information will not be considered.

Envelope should be super-scribed "**APPLICATION FOR POST OF \_\_\_\_\_ ON CONTRACTUAL BASIS**".

**3. Age Limit:** 62 years as on last date of receipt of application i.e. 06.11.2017.

**4. Selection procedure:**

Written Test will be conducted, if required. Date of Written Test / Interview / Skill Test will be notified on website [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in) only.

**5. Document to be produced in original at time of interview.**

- (i) Copy of Aadhar Card
- (ii) Age proof
- (iii) Residence Proof
- (iv) Qualification proof.
- (v) NOC document (if applicable)
- (vi) Age Relaxation Document.
- (vii) Experience certificate (if any)
- (viii) Any other relevant document to support your candidature.

**Note:** Self attested copy of above-said documents is required to be attached with application form.

6. **Tenure:** Appointment is purely on contract basis initially for a period of 11 months or till regular appointment is made against these posts, whichever is earlier. This appointment will not vest any right to claim by candidate for regular appointment or permanent absorption in Institute OR for continued contractual appointment which may be renewed or terminated as decide by the Institute.
7. **Remuneration:** Consolidated pay shown against each post will be given to contractual appointee after statutory deduction.
8. **Expiry of Contract:** Contract will automatically expire on completion of 11 month until it is renewed with mutual consent for he decided period. Contractual appointment can be terminated at any time by Institute. Employee can also leave Institute by giving 30 days' notice or salary in lieu thereof.
9. **Leave:** Leave entitlement of appointee shall be governed by Institute's leave rules as amended from time to time.
10. Competent Authority reserves the right to change number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notice etc.
11. Prescribed qualification is minimum requirement and mere possessing same does not entitle any candidate for selection.
12. Canvassing of any kind will leads to disqualifications.
13. Eligible candidates can apply for more than one post. In such case separate application should be filled and send for each post with separate prescribed fee.
14. Candidate may have to work in shifts and can be posted at any Place/Department of the Institute.
15. No travelling or other allowances will be paid to candidate for Written Test/Interview/Joining for post.
16. Candidate should not have been convicted by any Court of Law.
17. If any declaration given or information furnished by candidate proves to be false or if candidate is found to have willfully suppressed any material information, he/she will be liable to be removed from services and such action will be taken as appointing authority may deem fit.
18. Decision of Competent Authority regarding selection of candidate will be final and no representations will be entertained in this regard.
19. All disputes will be subject to jurisdictions of Court of Law at Rishikesh / Dehradun.

**Director,  
AIIMS, Rishikesh.**